



PUSPAL SUBMISSION - FILMING

No	DOCUMENTS (PRE -APPROVAL)	
1	Project information (Title, genre & duration)	
2	Filming locations	
3	Filming schedule	
4	Full script	
5	Brief synopsis	
6	Declaration Form (Surat Akuan Pengisytiharaan Kandungan Skrip)	
7	Profile of the filming Director & Producer	
8	Company profile of the foreign filming company	


No	DOCUMENTS	
1	Complete copy of passport ALN/KLN (all pages)	
2	Passport-sized photo	
3	Project information, Filming schedule, Filming locations	
4	List of Foreign Artiste & Crew with designation	
6	Service agreement between Foreign Company & Local Sponsor with LHDN stamping	
7	Letter of Appointment by foreign company to local sponsor	
8	Letter of Declaration to LHDN (Tax Authority)	
9	Contract value and Benefits-In-Kind of Foreign Artiste & Crew –CP600FA, with LHDN stamping	
10	Profile of Foreign Company	
11	SSM with CTC MY DATA (if Local Company)	
12	FINAS PF (if Local Company)	

- For the first-time application, the organizer must attend an interview with PUSPAL.
- The process and approval by PUSPAL will take 2 to 3 weeks.
- All applicants must be in their home country or outside of Malaysia while this application is being processed.

PUSPAL SUBMISSION - PERFORMANCE/ CONCERT

No	DOCUMENTS (PRE-APPROVAL)	
1	Complete copy of passport (all pages)	
2	Passport-sized photo	
3	Project information, song list, profile artiste, social media links	


- For the first-time application, the organizer must attend an interview with PUSPAL.
- The process and approval by PUSPAL will take 2 to 3 weeks.

No	DOCUMENTS	
1	Complete copy of passport (all pages)	
2	Passport-sized photo	
3	Project information	
4	Performance schedule	
5	Performance locations	
6	List of Foreign Artiste & Crew with designation	
7	Service agreement between Local Company & Crews/ Artistes	
8	Contract value and Benefits-In-Kind of Foreign Artiste & Crew	
9	SSM (if Local Company)	

NOTE:

ALL APPLICANTS MUST BE IN THEIR HOME COUNTRY OR OUTSIDE OF MALAYSIA WHILE THIS APPLICATION IS BEING PROCESSED

PUSPAL SUBMISSION - PROMOTIONS

No	DOCUMENTS	
1	Complete copy of passport (all pages)	
2	Passport-sized photo	
3	Promotion information	
4	Promotion schedule	
5	Promotion location	
6	List of Foreign Artiste & Crew with designation	
7	Service agreement between Company & Foreign Artiste	
8	Contract value and Benefits-In-Kind of Foreign Artiste & Crew	
9	SSM (if Local Company)	

- For the first-time application, the organizer must attend an interview with PUSPAL.
- The process and approval by PUSPAL will take 2 to 3 weeks.

NOTE:

ALL APPLICANTS MUST BE IN THEIR HOME COUNTRY OR OUTSIDE OF MALAYSIA WHILE THIS APPLICATION IS BEING PROCESSED